



OBJECTIVE

I am pursuing a full-time position to further over four years of experience in web, print, and multimedia design. The ideal position will have an emphasis on product development and problem-solving through visual media, within a professional environment with long-term growth opportunities.

RELATED EXPERIENCE

- Created marketing collateral for print and online distribution, as well as corporate identity
- Led projects from inception through post-production delivery to clients and end users
- Worked directly with printers and manufacturing facilities to coordinate graphics and exhibits
- Designed, edited, and prepped artwork for standard and large format print production
- Built, edited, maintained websites, site interfaces, and various online graphics using HTML/CSS
- Edited and retouched photography for portfolios and high quality printing
- Organized and maintained media and project libraries and databases
- Generated interactive presentations in both PowerPoint and Keynote
- Collaborated with clients, creative team, and printers to ensure expectations and deadlines were met
- Managed clients, project schedules, invoicing and payment fulfillment
- Worked in team and independent settings, both on- and off-site
- Reported to the Director of Engineering and Divisional Vice President of Quality Assurance
- Maintained and distributed daily Work In Progress reports that detailed samples' traffic through the design, engineering and pre-production process
- Generated reports on average project turnaround times and team efficiency
- Coordinated and received shipments of samples internationally and domestically
- Collected project updates and vital information from international teammates for local distribution

POSITIONS

Freelance Graphic Designer – xCLUSiv Design	4/08 – Present
Contract Graphic Designer – Automobile Protection Corporation (APCO)	12/07 – 4/08
Mac Specialist – Apple, Inc.	4/07 – 4/08
Graphic Designer / Webmaster – Laarhoven Design, Inc.	1/07 – 12/07
Contract Graphic Designer – Express, Inc.	Summer 2006
Junior Desktop Publisher (temp) – Needham & Co.	Spring 2006
Analyst (seasonal) – Direct Marketing Association	Fall 2005
Compliance Assistant (temp) – T. D. Waterhouse (now T. D. Ameritrade)	Summer 2005
Engineering Coordinator – Coach, Inc.	8/04 – 4/05

EDUCATION

Parsons The New School for Design , New York, NY A.A.S. Graphic Design Candidate	9/10 – 5/11
University of Massachusetts , Amherst, MA. Major: Philosophy; Minor: Studio Art	9/99 – 5/03

SKILLS

Advanced Proficiency in Illustrator CS4, Photoshop CS4, InDesign CS4, Mac OS X and Winows XP/Vista/7
Working Proficiency in Flash CS4, Dreamweaver CS4, Quark, HTML, CSS, MS Office, iWork and iLife

AFFILIATIONS

iStockPhoto.com and FLzone.com Online Community Member; Alpha Phi Alpha Fraternity, Incorporated; DürrryDübs Car Club

REFERENCES AND DIGITAL SAMPLES ARE AVAILABLE UPON REQUEST.